Drupal Support

Departmental Web site Training

See our Web site training schedule

Search by Keyword

• Browse by Category
• Browse by Complexity

By Category

Simple Content Management

• Adding Content to your Website
• Adding Links to Content
• Adding Pages or Links to the Menu Structure
• Adding Pages or Links to the Menu with Edit
• Adding Related Articles to Research Areas
• Adding Related Events to Research Areas
• Creating a New Advanced Homepage Header
• Creating a New Project Showcase
• Creating Content - Adding Pages to your Site
• Creating New Article
• Creating New Basic Page
• Creating New Course Schedule
• Creating New Event
• Creating New FAQ
• Creating New Homepage Image Header
• Creating New Inclusive Excellence Spotlights
• Creating New Labs
• Creating New Personnel/Directory Page
• Creating New Research Area Page
• Creating New Slider for Homepage
• Editing your Personnel Page or Directory Listing on Your Unit's Site
• How to Delete Files
• How to Edit Content in Blocks
• Link to Courses on the UGA Bulletin
• Logging in to Google Analytics

Formatting

• Adding Background Color to Blocks of Text
• Adding Tables and Making Them Responsive
• How to Add Buttons to Content

Qualtrics

• CAS Authentication for Qualtrics Forms
• Creating a Basic Qualtrics Form
• Embedding external content in Your Drupal Site
• Embedding Qualtrics Forms/Surveys in Your Drupal Site
• Remove Logo from Qualtrics Form
• Setup Conditional E-mail Trigger for Qualtrics Notifications
• Setup E-mail Trigger for Qualtrics Notifications
• Share/Collaborate a Qualtrics Project/Form

Administrative

Contact the Franklin OIT Help Desk

Submit a ticket

Help Desk
http://helpdesk.franklin.uga.edu

Email
helpdesk@franklin.uga.edu

Call
706-542-9900

Hours of Operation

Monday - Friday
8:00 a.m. - 5:00 p.m.

Website Information

Homepage
http://oit.franklin.uga.edu

Directory
http://oit.franklin.uga.edu/

Service Offerings
https://kb.franklin.uga.edu/x/xgKlAg

Systems Status Information
Adding Images to Content
Creating/Editing Simple Slider Images on Homepage
Embedding a Video in a Page
Guide to Image Sizes
Inserting an Image or File That is Already Being Used on the Website
Inserting PDFs and Other Documents
Optimizing Website Images
Photoshop: Resizing and Optimizing Large Images
Reducing PDF Size

Photoshop
Photoshop: Clipping Masks Tutorial
Photoshop: Correcting Minor Blemishes in Photos
Photoshop: Introduction to Application Interface
Photoshop: Layer Tutorial
Photoshop: Masking Tutorial
Photoshop: Opening and Creating Images
Photoshop: Resizing and Optimizing Large Images
Signing in to Use Adobe Software

Advanced Content Management
Add a Banner Image to your Special Section or Conference Pages
Adding an Accordion Menu to your Website
Adding Pages or Links to the Menu Structure
Adding Pages or Links to the Menu with Edit
Create a Menu Block with a Custom Title
Create a Special Section
Creating Friendly Course Schedules Using Google Docs and Google DataStudio for Use on Departmental Website
Creating friendly course schedules using Google Docs for use on departmental web site
Creating Special Sections of Your Site.
Making a Special Category for Your Special Section's Events
Override Date Controls on Homepage Using “Sticky” Functionality

Google Analytics
Google Analytics Primer
Logging in to Google Analytics
Measure Social Media Traffic with Google Analytics

By Complexity

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<th>Beginner</th>
<th>Intermediate</th>
<th>Advanced</th>
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Franklin OIT Status
http://status.franklin.uga.edu/
https://kb.franklin.uga.edu/x/BQB0
UGA/EITS Systems Status Pages
http://status.uga.edu
https://twitter.com/uga_eits
https://www.facebook.com/uga.eits
USG Systems Status Page
http://status.usg.edu

Additional Help
If you manage a Department, Center or Institute site, and would like a refresher training session please contact the Franklin Helpdesk at http://helpdesk.franklin.uga.edu or by e-mail at helpdesk@franklin.uga.edu.
• “Become” Another User to Check Their Permissions by Using “Masquerade”

• Adding Background Color to Blocks of Text
• Adding Images to Content
• Adding Links to Content
• Adding Pages or Links to the Menu Structure
• Adding Pages or Links to the Menu with Edit
• Adding Related Articles to Research Areas
• Adding Related Events to Research Areas
• Assigning Authorship to Personnel Pages
• Changing the Color Scheme of Your Site
• Creating a Basic Qualtrics Form
• Creating a New Advanced Homepage Header
• Creating a New Project Showcase
• Creating New Article
• Creating New Basic Page
• Creating New Event
• Creating New FAQ
• Creating New Homepage Image Header
• Creating New Inclusive Excellence Spotlights
• Creating New Labs
• Creating New Personnel /Directory Page
• Creating New Research Area Page
• Creating New Slider for Homepage
• Creating/Editing Simple Slider Images on Homepage

• Adding Personnel User Accounts
• Blocking Web Committee and Personnel User Accounts
• CAS Authentication for Qualtrics Forms
• Creating Friendly Course Schedules Using Google Docs and Google DataStudio for Use on Departmental Website
• Creating friendly course schedules using Google Docs for use on departmental web site
• Creating New Course Schedule
• Embedding external content in Your Drupal Site
• Embedding Qualtrics Forms /Surveys in Your Drupal Site
• Filtering certain pages by Taxonomy Classification
• How to Delete Files
• How to Edit Content in Blocks
• Inserting an Image or File That is Already Being Used on the Website
• Logging in to your website on the staging sever
• Looking Up a MyID
• Optimizing Website Images
• Pantheon - Running Security Updates
• Photoshop: Clipping Masks Tutorial
• Photoshop: Layer Tutorial
• Photoshop: Masking Tutorial
• Reducing PDF Size
• Setup Conditional E-mail Trigger for Qualtrics Notifications
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| Guide to Image Sizes |
| How to Add Buttons to Content |
| Inserting PDFs and Other Documents |