Streaming Zoom Meetings and Webinars

Overview

Franklin College recommends that public events use Zoom Webinar; however, there are some events where streaming a Zoom Meeting or Zoom Webinar is considered an appropriate or necessary alternative. Kaltura is the recommended and supported streaming platform. Staff in Franklin OIT and the Franklin Office of Communications are available to provide guidance related to hosting a public event, and it is recommended that event hosts contact Franklin OIT for a consultation, technical assistance, and training.

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Setup Kaltura Live Stream Entry

Streaming on Kaltura requires a Live Stream Entry be created by a Franklin OIT Kaltura collaborative administrator first. A Live Stream Entry can be reused for multiple streaming events and access shared with multiple hosts. Once created, Live Stream Entries will appear on https://kaltura.uga.edu under "Schools & Colleges" and "Franklin College of Arts and Sciences" in a designated category.

Contact the Franklin OIT Help Desk to request the creation of your Live Stream Entry

Enabling Streaming

By default, streaming is disabled but unlocked in the Franklin College Zoom sub-account as a security measure. Users have the ability to enable or disable live streaming.

1. To allow live streaming, log in to https://uga.zoom.us with your MyID
2. Under Settings > Meeting tab > In Meeting (advanced), enable "Allow live streaming meetings" and check "Custom Live Streaming Service"

Streaming Zoom Meetings

Once the Kaltura Live Stream Entry has been created and you have streaming enabled on your Zoom user account, you will be able to set up streaming for a Zoom Meeting or Zoom Webinar.

1. To create the meeting that will be live-streamed, log in to https://uga.zoom.us with your MyID
2. Select Meetings
3. Select Schedule Meeting and enter your meeting information (see also Suggested Settings for Zoom Meetings)
4. Save the meeting
5. Once the meeting has been created, click the meeting's title to configure live stream settings
6. At the bottom the meeting details page, click on the Live Streaming tab and click on the "configure live stream settings" link
7. In a new browser tab or window, visit https://kaltura.uga.edu and log in with your MyID (top right corner)

8. Once logged in, click on your name in the top right corner and select My Media from the drop-down menu

9. Click on the title of your live stream entry

10. Under Actions, select Edit
11. Under the Edit menu, select **Live Stream Details**

12. Copy the **RMTPS Primary URL** in the Kaltura browser tab...

...and paste it into the **Stream URL** in the Zoom browser tab
13. Copy the Stream Name in the Kaltura browser tab...

...and paste it into the Stream Key in the Zoom browser tab – treat this code as a password; do not share it with others
14. In the Kaltura web browser tab, click the **Back to Media Page** breadcrumb menu in the top left corner of the page

15. Click the **Share** button below your live stream entry
16. Copy the Link to Media Page URL in the Kaltura browser tab...

...and paste it into the Live streaming page URL in the Zoom browser tab and click the Save button
17. Log out of Kaltura and close the browser tab

Streaming Zoom Webinars

Once the Kaltura Live Stream Entry has been created, Franklin OIT staff can set up and configure live streaming for the webinar by request.