## Drupal Support

### Departmental Web site Training

See our [web site training schedule](#).

### Search by Keyword

- **Browse by Category**
- **Browse by Complexity**

### By Category

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### Images & Media

- Formatting
  - Adding Background Color to Blocks of Text
  - Adding Tables and Making Them Responsive
  - How to Add Buttons to Content

### Administrative

- How to Delete Files
- How to Edit Content in Blocks
- Link to Courses on the UGA Bulletin
- Logging in to Google Analytics
- Logging in to Your Website

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**Login**

To manage any part of your web site, you will have to be logged into the Drupal CMS.

If you need help logging in, please review this [login help document](#).

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**Contact the Franklin OIT Help Desk**

- **Submit a ticket**
- **Help Desk**
  - [http://helpdesk.franklin.uga.edu](http://helpdesk.franklin.uga.edu)
  - Email
    - helpdesk@franklin.uga.edu
  - Call
    - 706-542-9900
- **Hours of Operation**
  - Monday - Friday
    - 8:00 a.m. - 5:00 p.m.
- **Website Information**
  - **Homepage**
    - [http://oit.franklin.uga.edu](http://oit.franklin.uga.edu)
  - **Directory**
    - [http://oit.franklin.uga.edu/](http://oit.franklin.uga.edu/)
  - **Service Offerings**
    - [https://kb.franklin.uga.edu/x/xgKIAg](https://kb.franklin.uga.edu/x/xgKIAg)
  - **Systems Status Information**
• Adding Images to Content
• Creating/Editing Simple Slider Images on Homepage
• Embedding a Video in a Page
• Guide to Image Sizes
• Inserting an Image or File That is Already Being Used on the Website
• Inserting PDFs and Other Documents
• Optimizing Website Images
• Photoshop: Resizing and Optimizing Large Images
• Reducing PDF Size

Photoshop
• Photoshop: Clipping Masks Tutorial
• Photoshop: Correcting Minor Blemishes in Photos
• Photoshop: Introduction to Application Interface
• Photoshop: Layer Tutorial
• Photoshop: Masking Tutorial
• Photoshop: Opening and Creating Images
• Photoshop: Resizing and Optimizing Large Images
• Signing in to Use Adobe Software

Advanced Content Management
• Add a Banner Image to your Special Section or Conference Pages
• Adding an Accordion Menu to your Website
• Adding Pages or Links to the Menu Structure
• Adding Pages or Links to the Menu with Edit
• Create a Menu Block with a Custom Title
• Create a Special Section
• Creating Friendly Course Schedules Using Google Docs and Google Data Studio for Use on Departmental Website
• Creating friendly course schedules using Google Docs for use on departmental web site
• Creating Special Sections of Your Site.
• Making a Special Category for Your Special Section's Events
• Override Date Controls on Homepage Using "Sticky" Functionality

Google Analytics
• Google Analytics Primer
• Logging in to Google Analytics
• Measure Social Media Traffic with Google Analytics

By Complexity

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• Changing the Color Scheme of Your Site
• Creating a Basic Qualtrics Form
• Creating a New Advanced Homepage Header
• Creating New Article
• Creating New Basic Page
• Creating New Event
• Creating New FAQ
• Creating New Homepage Image Header
• Creating New Inclusive Excellence Spotlights
• Creating New Labs
• Creating New Personnel /Directory Page
• Creating New Research Area Page
• Creating New Slider for Homepage
• Creating/Editing Simple Slider Images on Homepage

• Adding Personnel User Accounts
• Blocking Web Committee and Personnel User Accounts
• CAS Authentication for Qualtrics Forms
• Creating Friendly Course Schedules Using Google Docs and Google DataStudio for Use on Departmental Website
• Creating friendly course schedules using Google Docs for use on departmental web site
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• Embedding Qualtrics Forms /Surveys in Your Drupal Site
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• Logging in to your website on the staging sever
• Looking Up a MyID
• Optimizing Website Images
• Pantheon - Running Security Updates
• Photoshop: Clipping Masks Tutorial
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