### Drupal Support

#### Departmental Web site Training

See our Web site training schedule

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#### Search by Keyword

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- Browse by Complexity

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#### By Category

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#### Images & Media

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#### Login

To manage any part of your web site, you will have to be logged into the Drupal CMS.

If you need help logging in, please review this login help document.

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#### Contact the Franklin OIT Help Desk

Help Desk
http://helpdesk.franklin.uga.edu

Email
helpdesk@franklin.uga.edu

Call
706-542-9900

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#### Hours of Operation

Monday - Friday
8:00 a.m. - 5:00 p.m.

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#### Website Information

Homepage
http://oit.franklin.uga.edu

Directory
http://oit.franklin.uga.edu/

Service Offerings
https://kb.franklin.uga.edu/x/xgKlAg

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#### Systems Status Information
### Adding Images to Content
- Adding/Editing Homepage Slides
- Embedding a Video in a Page
- Guide to Image Sizes
- Inserting an Image or File that is Already Being Used on the Website
- Inserting PDFs and Other Documents
- Optimizing Website Images
- Photoshop: Resizing and Optimizing Large Images
- Reducing PDF Size

### Photoshop
- Photoshop: Clipping Masks Tutorial
- Photoshop: Correcting Minor Blemishes in Photos
- Photoshop: Introduction to Application Interface
- Photoshop: Layer Tutorial
- Photoshop: Masking Tutorial
- Photoshop: Opening and Creating Images
- Photoshop: Resizing and Optimizing Large Images
- Signing in to Use Adobe Software

### Advanced Content Management
- Add a Banner Image to Your Special Section or Conference Pages
- Adding Pages or Links to the Menu Structure
- Adding Pages or Links to the Menu with Edit
- Create a Menu Block with a Custom Title
- Create a Special Section
- Creating Friendly Course Schedules Using Google Docs and Google DataStudio for Use on Departmental Website
- Creating friendly course schedules using Google Docs for use on departmental web site
- Creating Special Sections of Your Site.
- Making a Special Category for Your Special Section's Events
- Override Date Controls on Homepage Using "Sticky" Functionality

### Google Analytics
- Google Analytics Primer
- Logging in to Google Analytics
- Measure Social Media Traffic with Google Analytics

### Server Level
- Pantheon - Backing up Your Live Site on Pantheon
- Pantheon - Restoring a Backup on Pantheon
- Pantheon - Running Security Updates

### Franklin OIT Status
- [http://status.franklin.uga.edu/](http://status.franklin.uga.edu/)
- [https://kb.franklin.uga.edu/x/BQB0](https://kb.franklin.uga.edu/x/BQB0)

### UGA/EITS Systems Status Pages
- [http://status.uga.edu](http://status.uga.edu)
- [https://twitter.com/uga_eits](https://twitter.com/uga_eits)
- [https://www.facebook.com/uga.eits](https://www.facebook.com/uga.eits)

### USG Systems Status Page
- [http://status.usg.edu](http://status.usg.edu)

### By Complexity

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• Adding Pages or Links to the Menu with Edit
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• Adding Related Events to Research Areas
• Adding/Editing Homepage Slides
• Assigning Authorship to Personnel Pages
• Changing the Color Scheme of Your Site
• Creating a Basic Qualtrics Form
• Creating New Article
• Creating New Basic Page
• Creating New Event
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• Creating New Research Area Page
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• Blocking Web Committee and Personnel User Accounts
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