Drupal Support

Departmental Web site Training

Search by Keyword

- Browse by Category
- Browse by Complexity

By Category

<table>
<thead>
<tr>
<th>Simple Content Management</th>
<th>Formatting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding Content to your Website</td>
<td>Adding Background Color to Blocks of Text</td>
</tr>
<tr>
<td>Adding Links to Content</td>
<td>Adding Tables and Making Them Responsive</td>
</tr>
<tr>
<td>Adding Pages or Links to the Menu Structure</td>
<td>How to Add Buttons to Content</td>
</tr>
<tr>
<td>Adding Pages or Links to the Menu with Edit</td>
<td>Qualtrics</td>
</tr>
<tr>
<td>Adding Related Articles to Research Areas</td>
<td>CAS Authentication for Qualtrics Forms</td>
</tr>
<tr>
<td>Adding Related Events to Research Areas</td>
<td>Creating a Basic Qualtrics Form</td>
</tr>
<tr>
<td>Creating New Article</td>
<td>Embedding Qualtrics Forms /Surveys in Your Drupal Site</td>
</tr>
<tr>
<td>Creating New Basic Page</td>
<td>Remove Logo from Qualtrics Form</td>
</tr>
<tr>
<td>Creating New Course Schedule</td>
<td>Setup Conditional E-mail Trigger for Qualtrics Notifications</td>
</tr>
<tr>
<td>Creating New Event</td>
<td>Setup E-mail Trigger for Qualtrics Notifications</td>
</tr>
<tr>
<td>Creating New Homepage Image Header</td>
<td>Share/Collaborate a Qualtrics Project/Form</td>
</tr>
<tr>
<td>Creating New Labs</td>
<td></td>
</tr>
<tr>
<td>Creating New Personnel/Directory Page</td>
<td></td>
</tr>
<tr>
<td>Creating New Research Area Page</td>
<td></td>
</tr>
<tr>
<td>Creating New Slider for Homepage</td>
<td></td>
</tr>
<tr>
<td>Editing your Personnel Page or Directory Listing on Your Unit's Site</td>
<td></td>
</tr>
<tr>
<td>How to Delete Files</td>
<td></td>
</tr>
<tr>
<td>How to Edit Content in Blocks</td>
<td></td>
</tr>
<tr>
<td>Link to Courses on the UGA Bulletin</td>
<td></td>
</tr>
<tr>
<td>Logging in to Google Analytics</td>
<td></td>
</tr>
<tr>
<td>Logging in to Your Website</td>
<td></td>
</tr>
<tr>
<td>New Homepage Header</td>
<td></td>
</tr>
<tr>
<td>Publishing Events to the UGA Calendar of Events</td>
<td></td>
</tr>
<tr>
<td>Unpublishing or Deleting Content</td>
<td></td>
</tr>
<tr>
<td>Welcome to your Drupal 9 Web site</td>
<td></td>
</tr>
</tbody>
</table>

Images & Media

Administrative

Login

To manage any part of your web site, you will have to be logged into the Drupal CMS.

If you need help logging in, please review this login help document.

Contact the Franklin OIT Help Desk

Submit a ticket

Help Desk
http://helpdesk.franklin.uga.edu

Email
helpdesk@franklin.uga.edu

Call
706-542-9900

Hours of Operation
Monday - Friday
8:00 a.m. - 5:00 p.m.

Website Information

Homepage
http://oit.franklin.uga.edu

Directory
http://oit.franklin.uga.edu/

Service Offerings
https://kb.franklin.uga.edu/x/xgKlAg

Systems Status Information
Adding Images to Content
Adding/Editing Homepage Slides
Embedding a Video in a Page
Guide to Image Sizes
Inserting an Image or File That is Already Being Used on the Website
Inserting PDFs and Other Documents
Optimizing Website Images
Photoshop: Resizing and Optimizing Large Images
Reducing PDF Size

Photoshop
- Photoshop: Clipping Masks Tutorial
- Photoshop: Correcting Minor Blemishes in Photos
- Photoshop: Introduction to Application Interface
- Photoshop: Layer Tutorial
- Photoshop: Masking Tutorial
- Photoshop: Opening and Creating Images
- Photoshop: Resizing and Optimizing Large Images
- Signing in to Use Adobe Software

Advanced Content Management
- Add a Banner Image to your Special Section or Conference Pages
- Adding Pages or Links to the Menu Structure
- Adding Pages or Links to the Menu with Edit
- Create a Menu Block with a Custom Title
- Create a Special Section
- Creating Friendly Course Schedules Using Google Docs and Google DataStudio for Use on Departmental Website
- Creating friendly course schedules using Google Docs for use on departmental web site
- Creating Special Sections of Your Site.
- Making a Special Category for Your Special Section's Events
- Override Date Controls on Homepage Using "Sticky" Functionality

Google Analytics
- Google Analytics Primer
- Logging in to Google Analytics
- Measure Social Media Traffic with Google Analytics

"Become" Another User to Check Their Permissions by Using "Masquerade"
Adding Pages or Links to the Menu Structure
Adding Pages or Links to the Menu with Edit
Adding Personnel User Accounts
Assigning Authorship to Personnel Pages
Blocking Web Committee and Personnel User Accounts
Changing the Color Scheme of Your Site
Creating New Personnel /Directory Page
Logging in to Google Analytics
Logging in to Your Website
Looking Up a MyID
Permission Levels
Redirect Old Links to New Links
Restrict Access to Content
Scheduling Content
Seeing Who Has Access to Your Site

Server Level
- Pantheon - Backing up Your Live Site on Pantheon
- Pantheon - Restoring a Backup on Pantheon
- Pantheon - Running Security Updates

Franklin OIT Status
http://status.franklin.uga.edu/
https://kb.franklin.uga.edu/x/BQB0
UGA/EITS Systems Status Pages
http://status.uga.edu
https://twitter.com/uga_eits
https://www.facebook.com/uga.eits
USG Systems Status Page
http://status.usg.edu

Additional Help
If you manage a Department, Center or Institute site, and would like a refresher training session please contact the Franklin Helpdesk at http://helpdesk.franklin.uga.edu or by e-mail at helpdesk@franklin.uga.edu.
• "Become" Another User to Check Their Permissions by Using "Masquerade"
• Adding Background Color to Blocks of Text
• Adding Images to Content
• Adding Links to Content
• Adding Pages or Links to the Menu Structure
• Adding Pages or Links to the Menu with Edit
• Adding Related Articles to Research Areas
• Adding Related Events to Research Areas
• Adding/Editing Homepage Slides
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• Creating a Basic Qualtrics Form
• Creating New Article
• Creating New Basic Page
• Creating New Event
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• Creating New Labs
• Creating New Personnel /Directory Page
• Creating New Research Area Page
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• Google Analytics Primer
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• Filtering certain pages by Taxonomy Classification
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• Logging in to your website on the staging sever
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<table>
<thead>
<tr>
<th>Inserting PDFs and Other Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installing Typefaces</td>
</tr>
<tr>
<td>Logging in to Google Analytics</td>
</tr>
<tr>
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</tr>
<tr>
<td>Measure Social Media Traffic with Google Analytics</td>
</tr>
</tbody>
</table>