Adding/Editing Homepage Slides

Complexity Level: Beginner

This is a beginner topic. Little to no advanced knowledge is required.

Permission Level

Level 2 or Higher - See permission level document for details

Login

To manage any part of your web site, you will have to be logged into the Drupal CMS.

If you need help logging in, please review this login help document.

Overview

The Franklin Bold Drupal 8 theme comes equipped with the ability to have three primary slideshow images. This document will walk you through how to edit existing slides, and how to add new slides to your site.

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Note

Regardless of how many slides you load to your site, only three slides will show. The site will show the slides in random order. Each time a new visitor comes to the site, they will see a different set of three slides. If you only have three slides, all users will see the same slides.

Add New Slides

Step 1: Go to Content Editor

Click the top navigation button that says "Content", then click the blue "Add Content" button. This will take you to a page to choose which type of content you want to add as indicated in the next step. See screenshot below.

Step 2: Add a slide

Contact the Franklin OIT Help Desk

Help Desk
http://helpdesk.franklin.uga.edu

Email
helpdesk@franklin.uga.edu

Call
706-542-9900

Hours of Operation

Monday - Friday
8:00 a.m. - 5:00 p.m.

Website Information

Homepage
http://oit.franklin.uga.edu

Directory
http://oit.franklin.uga.edu/

Service Offerings
https://kb.franklin.uga.edu/x/xgKlAg

Systems Status Information
Next click “Slide” from the list of content types. See screenshot below.

<table>
<thead>
<tr>
<th>Add content</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Image</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Link</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Content</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Status</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Step 3: Upload your slide

Enter a title for your slide, a link (optional if you want to link the slide to an internal or external page), click “browse” to locate the image on your computer, then click the blue “Save” button. See screenshot below.

Edit Existing Slides

Step 1: Go to Content Editor

Click the top navigation button that says “Content”, then filter the content to find your slides. Click the “Slide” option from the drop-down, and click the “Filter” button. See screenshot below.

Step 2: Locate the slide you want to edit

Now you should see a list of all the slides currently on your site. To edit a slide, simply click the “edit” link next to the slide you want to edit.

Franklin OIT Status
http://status.franklin.uga.edu/
https://kb.franklin.uga.edu/x/BQB0

UGA/EITS Systems Status Pages
http://status.uga.edu
https://twitter.com/uga_eits
https://www.facebook.com/uga.eits

USG Systems Status Page
http://status.usg.edu
Step 3: Edit the slide

Edit any parts of the slide you want to change and click the "Save" button. Remember, by editing this slide, it will put it in the first slide position. The web site shows the most recent three slides added or edited.

Related articles

- Photoshop: Resizing and Optimizing Large Images
- Photoshop: Correcting minor blemishes in photos
- How to delete files
- Setup E-mail Trigger for Qualtrics Notifications
- Setup Conditional E-mail Trigger for Qualtrics Notifications