Create a menu block with a custom title

Complexity Level: Advanced

The is an advanced topic. You will need to possess a good understanding of HTML, and have significant experience with Drupal content editing.

Permission Level
Level 3 or Higher - See permission level document for details

Overview

This page is part of a series of how-to’s on creating a special section for your site, such as one used for a conference, program, or other reason. The first steps detailed how to create a section to hold your pages; the last covered adding a banner image.

These next steps cover creating an optional custom menu block with a title, and telling where to show up. It’s an intermediate to advanced topic for our content editors. Note, you may need your permissions upgraded to create the block needed to make this happen.

If you need additional help on inserting images, or other aspects of your site, please see our Drupal 8 Support page.

Table of Contents

- Overview
- Table of Contents
- Steps
- Next... Making a special category for your special section's Events

Steps

Go to Structure >> Block Layout.

Login

To manage any part of your web site, you will have to be logged into the Drupal CMS. If you need help logging in, please review this login help document.

Contact the Franklin OIT Help Desk

Submit a ticket

Help Desk
http://helpdesk.franklin.uga.edu

Email
helpdesk@franklin.uga.edu

Call
706-542-9900

Hours of Operation

Monday - Friday
8:00 a.m. - 5:00 p.m.

Website Information

Homepage
http://oit.franklin.uga.edu

Directory
http://oit.franklin.uga.edu/

Service Offerings
https://kb.franklin.uga.edu/x/xgKlAg

Systems Status Information

Permission Level
Level 3 or Higher - See permission level document for details
Scroll down to the section called "Sidebar second." Press “Place block.”

<table>
<thead>
<tr>
<th>Sidebar second</th>
<th>Place block</th>
</tr>
</thead>
<tbody>
<tr>
<td>⬤ Discover Menu</td>
<td>Menus</td>
</tr>
<tr>
<td>⬤ News</td>
<td>Menus</td>
</tr>
<tr>
<td>⬤ News: Latest News Block V2</td>
<td>Lists (News)</td>
</tr>
<tr>
<td>⬤ People</td>
<td>Menus</td>
</tr>
</tbody>
</table>

Type "Menu" in the search box.

![Place block](image)

Select the one that says "Main menu" with the category "Menu" by clicking “Place Block.”

![Main menu](image)

Provide your title for menu block. In the example below, I selected the name of the conference, "Big Conference 2021."

Also change the "Initial visibility level" to 2. That's important.

![Configure block](image)
Under Visibility, click the Pages side tab. Make sure the "Show for the listed pages" radio button is selected.

Include the url and/or paths for all the pages that should show this menu block.

Again, for this next part to work, you will have needed to gone through each of your pages and updated the url paths.

Make sure the region is "Sidebar second." Then click "save block."

Your block now appears on the block page.

And when you go to your conference page, you'll see the "Big Conference 2021" menu.

The problem is, we now have *two menus*. Let's hide the other menu that just says "Main menu."

Look for the grey pencil at the top right of the Main Menu block. When you click it, you see an option for "Configure block." Click this.
Now you are in the block configuration for the Main Menu block. Careful, as anything you do here will affect the sidebar menu on the rest of your site.

Scroll down to visibility.

You'll notice that for this menu, the "Hide for the listed pages" radio button is selected. This is correct.

Past the urls and/or url paths here. This tells the "Main menu" block that we don't need it to show up on these pages. This is because we have created a different menu block instead.

Hit "Save block."

Now I just see my custom menu block for Big Conference 2021.
Next... Making a special category for your special section's Events