Blackboard Collaborate Web Tour Tool

Blackboard Collaborate is UGA’s current online collaborative learning solution. Collaborate sessions can be setup and accessed inside and outside eLC by UGA users enrolled in courses, UGA users not enrolled in courses, and non-UGA users depending on the settings and permissions. Users may participate in live Collaborate sessions via computer, mobile device, or phone. Blackboard Collaborate also includes an archive feature that allows both audio and video recordings to be created for reviewing 15-30 minutes after a live session has ended.

The Web Tour in Blackboard Collaborate allows moderators to share webpages with participants in the session. Moderators can allow participants to explore shared webpages independently, or they can require participants follow along as the moderator navigates the page. The Web Tour also maintains a navigation, making it easier to revisit specific webpages and navigate between them.

Step-by-step guide

- **Step 1: Begin Web Tour**
- **Step 2: Enter URL**
- **Step 3: Follow Me**
- **Step 4: Page Navigation**

**Step 1: Begin Web Tour**

To begin a web tour, select the **Web Tour** button from the **Collaboration Toolbar**.

**Step 2: Enter URL**

Enter the **URL** of a web site in the **Address** field and press **Enter**.

**Step 3: Follow Me**

- By leaving the **Follow Me** box checked, participants will be forced to follow along with the moderator as he or she navigates the web page.
- By unchecking the **Follow Me** box, participants will be able to browse the website freely.

**Step 4: Page Navigation**

Use the **Back** and **Forward** buttons to move through the pages you have visited.

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