Receive or Discontinue Service Interruption and Status Notification Emails

The following series of steps will help you subscribe to the Franklin OIT service interruptions email listserv. This listserv provides timely notifications of scheduled and unscheduled service interruptions of Franklin OIT Services. Membership is optional and you may unsubscribe at any point.

**How to Subscribe**

Create a new email from the account that you would like to setup.

1. In the **To** field, enter: listserv@listserv.uga.edu
2. The **Subject** field can remain blank
3. In the body of the email, enter the following (NOTE: There are no spaces in 'fcoit-srv'):
   ```
   a. JOIN fcoit-srv firstname lastname
   ```

**How to Unsubscribe**

Create a new email from the account that you would like to setup.

1. In the **To** field, enter: listserv@listserv.uga.edu
2. The **Subject** field can remain blank
3. In the body of the email, enter the following:
   ```
   a. SIGNOFF fcoit-srv
   ```

This must be sent from the same email account that will receive the emails.

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